



EDUCATIONAL GRANT APPLICATION GUIDELINES & REQUIRED ELEMENTS

Online Application: All Applications must be submitted online through our [compliance & grants portal](#).

Only complete applications will be eligible for review by the Grants Committee.

Axogen does not allow for Indirect costs on Educational Grants

Requests should be submitted as far in advance as possible, no less than 8 weeks prior to the proposed date of the event or date funding is needed.

You can save your application as a draft and return at a later date to complete and submit for review.

The following items are required as part of the Axogen grant application process and should be prepared prior to beginning the online application process:

- 1) **A formal letter on your organization's letterhead that contains the following information:**
 - Description of the conference or educational program (include type of activity, educational learning objectives, etc.)
 - Total funds and/or demo product requested
 - The proposed date(s) and location(s)
 - The anticipated number of attendees/viewers
 - The names of faculty (or the number of faculty if the faculty has not yet been selected)
 - Whether the program will be accredited by the Accreditation Council for Continuing Medical Education (ACCME) or other similar accreditation body
- 2) **Copy of the Event Brochure or Flyer**
- 3) **Detailed Agenda**
- 4) **Signed W-9 Form (or Certificate of Residency, if out of the U.S.) from organization**
- 5) **Itemized Educational Event Budget (see downloadable template)**

Please Note: The Grants Committee may require additional information to make its decision

Contact Information

Questions? Email the Grants Committee at Grants@axogeninc.com